

Brooklyn Public School P&C Association Meeting

Wednesday 1 June May 2016 from 6.30pm

Minutes

Attending: Ingrid Segovia, Mark Agnew, Alan Barrett, Diana Aitken, Morven Cameron, Jessica Rayner, Kate Glenn, Katrina Roberts, Deb Aselford, Tim Shadie

Apologies: nil

1. Opening & Welcome
2. Adoption of minutes of meeting held on Wednesday 4 May 2016
Amendments - nil
Moved – Alan Barrett
Seconded – Mark Agnew
3. Business arising from previous minutes

Subject	Action	Who	Status
Covered Outdoor Learning Area (COLA)	Plans are on display in the office. Plans include demolition of the bubbler shed. Bubblers will be relocated to the end of the toilet blocks. No timeframe confirmed as yet. We are hoping to reuse the bricks as paving.	Principal	Open
CAP Activities	Receipts reconciled, Mark to invoice and Ingrid to complete inventory.	Ingrid and Mark	Open
Bathrooms	This item will now be rolled into the COLA Project above.	Principal	Closed
By-Laws	Contact P&C Federation regarding updating our By-Laws	Ingrid	Open
Future Fundraising committee to investigate additional options for fundraising, including the possibility of annual levy per child or per family.	A \$25 P&C levy will be included in the Semester 2 school fees invoice. Ingrid will draft a letter to parents to accompany the fees which will include how the P&C funds are spent.	School Ingrid	Open
P&C Event Calendar	Jessica tabled a draft calendar. Dianna and others to email Jessica with any additional dates. Jess to forward the final version to Mark.	Jessica Rayner	Open
Letter to Hornsby Council regarding road safety on Brooklyn Road *omitted from the agenda	Morven to finalise the draft letter and forward to Ingrid.	Morven	Open

4. President's Report

Thank you to everyone who helped make Mothers Day a success.

I want to acknowledge the strength in our local community. This is a good community. I think it is important for the P&C to work to maintain and enhance the strong supportive spirit and sense of engagement that exists in the community. This is particularly important as children leave the school and move on and we have new parents with younger children arriving at the school. As the President of the P&C I want us to come up with a strategy that will ensure we maintain and improve this engagement.

5. Treasurer's Report

Treasurer's Report

1-Jun-16

Category	Cheque Account - Year to Date		
	Income	Expense	Balance
BPS	\$26.00	-\$1,146.94	-\$1,120.94
CAP	\$2,515.00	-\$1,000.00	\$1,515.00
Wakakiri	\$710.00	-\$450.00	\$260.00
Fundraising	\$1,390.95	-\$842.51	\$548.44
Interest	\$3.25	\$0.00	\$3.25
Sundry	\$1,379.00	-\$238.35	\$1,140.65
Uniforms	\$4,321.00	-\$2,894.87	\$1,426.13
	<u>\$10,345.20</u>	<u>-\$6,572.67</u>	<u>\$3,772.53</u>
Cheque Account Balance 01/01/2016	\$16,512.75		
Funds movement YTD	\$3,772.53		
Cheque Account Balance	<u>\$20,285.28</u>		
Savings Account Balance 01/01/2016	\$10,515.58		
Interest	\$67.35		
Savings Account Balance	<u>\$10,582.93</u>		
Total Funds In both Accounts	<u>\$30,868.21</u>		

6. Correspondence

Nil

7. Principal's Report

My how the year is racing away! June already and we are very quickly heading to the end of another term.

There are only a few updates with regard to the construction of the COLA. Staff from the assets department did visit the school last week to measure the bubbler shed and prepare for its removal. The location of the COLA can be viewed on the school map located on the office window. I will let the school community know of any more developments as soon as I am notified.

We sadly have said farewell to Mrs Annette Tenkate due to her full-time appointment at Newpin, Uniting Care, as Family Worker. This is a wonderful opportunity for her to share her counselling skills and support parents as they care for their young children. We wish her all the very best and will miss her passion and enthusiasm for helping children to be the best they can be.

The students are responding well to the Brookie Award system and it is great to see their enthusiasm for expecting the best in all that they do. We continue to discuss our school expectations in the classroom and whenever we get the opportunity to remind the students about good things to do to learn and develop happy relationships.

We are moving ever closer to our 'go live' date for LMBR. Over the next few weeks, there are a number of tasks that need to be completed to ensure we are ready for June 14. I must commend Debbie Aselford in the office for her positivity and desire to learn this new system. It has many facets to it and the training has been most challenging. I am confident that we will be better off with this new management system

but there are bound to be some teething issues! The department have organised specialised LMBR IT support for a period after we go live. Exciting stuff!

There will be a new look report format coming home this term as a result of changes made to ensure our reporting relates to the new syllabus requirements. Of course, if you have any questions about how we report your child's progress, please make an appointment to speak with your child's teacher or me.

We have been so fortunate as to have two local lunch providers for some time now. Sadly, we no longer enjoy the home cooked wonders that were provided by The Brooklyn Tuckshop! Amanda's business is booming and so she has had to make a decision to concentrate on serving the broader community. Dave at the Rest continues to provide lunches for our students but the fluctuating number of lunch orders over a week is causing us to reassess the need to have this service every school day. We are now needing to collect lunches from Brooklyn which interrupts the office manager's duties and so we will need to discuss alternate arrangements.

We are planning an Art Show this year and the staff have been considering possible dates. Education Week is in Week 3 Term 3 which would be a most appropriate time to showcase the talented students at the school and the variety of programs we offer. This will be yet another opportunity for the community to experience how education is evolving and responding to the needs of 21st century learners.

Diana Aitken

8. Uniform Shop Report

Uniform Shop Monthly Report 2016									
Month	Value in stock (wholesale)	Value in Stock (sell price)	Qty Sold	Income	Expenditure	Balance	Year to date Balance	Margin on Items	Year to date Margin
January			21	\$ 422.00		\$ 422.00	\$ 422.00		\$ -
February			52	\$ 928.00	\$ 192.96	\$ 735.04	\$ 1,157.04		\$ -
March			64	\$ 1,188.00	\$ 169.51	\$ 1,018.49	\$ 2,175.53		\$ -
April			44	\$ 886.00		\$ 886.00	\$ 3,061.53		\$ -
May			57	\$ 1,031.00	\$ 2,470.40	\$ 1,439.40	\$ 1,622.13		\$ -
June						\$ -			\$ -
July						\$ -			\$ -
August						\$ -			\$ -
September						\$ -			\$ -
October						\$ -			\$ -
November						\$ -			\$ -
December						\$ -			\$ -
Year to date			238	\$ 4,455.00	\$ 2,832.87	\$ 1,622.13		\$ -	
Deposits		To date							
11/03/2016	\$ 1,359.00	\$ 1,359.00							
8/04/2016	\$ 1,361.00	\$ 2,720.00							
27/05/2016	\$ 1,331.00	\$ 4,051.00							
EFT		to date							
7/03/2016	\$ 184.00	\$ 184.00							
12/05/2016	\$ 86.00	\$ 270.00							
TOTAL DEPOS		\$ 4,321.00							

The committee also formally thanked Erika for continuing to run the uniform shop and acknowledged that it is an ongoing commitment that is very much appreciated by parents.

9. Fundraising Committee Report

Fundraising activities are being planned for 2 July, Federal Election Day. Activities include; Cake Stall, car wash or car detailing, raffle, RFS will have a BBQ

Raffle – each class will make a hamper to raffle – Garden, Chocolate, Winter and Pamper Pack
Kate, Ingrid, Diana and Jess to coordinate Hampers

Possibly send a cake box home from school to encourage contributions for the cake stall.

10. Grounds Committee Report
No report

11. Creative Arts Program (CAP) Report
No report

12. Hawkesbury River Child Care (HRCC) Report

Tim Shadie on behalf of the HRCC Committee raised concerns regarding the centre's lease and the amount payable.

A meeting will be arranged with the school, HRCC representatives and Ingrid, on behalf of the P&C. The purpose of the meeting is to discuss the current situation and how best to support HRCC and ensure the service remains viable.

The P&C unanimously reconfirmed their support for HRCC and acknowledged that the relationship between HRCC and the school is critical.

HRCC MAY (and JUNE) P&C REPORTS HRCC WINTER SLEEP OUT

Last week I put a notice out with the BPS office of the Winter Sleep out which we are holding at HRCC this Friday June 3rd. We are collecting goods for the homeless and teaching our children about gratitude (I have attached a flyer sent to BPS and an email that was sent to all HRCC and Brooklyn Kids Club families. Anyone who would like to attend the event is welcome, We have our staff as well as families (including their children) attending the sleep out. Any goods that would like to be contributed are welcome also.

I can arrange to collect anything if needed, just send me an email request ☺

SPRING FAIR

The date for The Brooklyn Spring Fair and Markets has been set

Sunday September 25th 10.00-4.00 (first week of the September holidays)

BPS parents have always been a great support of the Fair. Parents donate prizes for the raffle, sponsor rides and contribute on the day volunteering their time in stalls and during the setup of the fair. It is greatly appreciated.

It would be great if the school choir and band could perform. There was also discussion last year about the regional band performing also.

Historically the school has run the white elephant stall, I understand that the stall did result in a lot of junk being left over at the end of the stall so last year's P&C were looking for another stall option I'm open to this, there is an opportunity for a face painting stall or balloon animal stall or any other kind of stall. HRCC is looking at doing a baked goods stall; the school could contribute to that also if that was preferential.

There was discussion about a corn on the cob stall last year, however our food stall holders pay a substantial amount of money to hold a food stall on fair day, so we have always limited the number of food stalls that we have on the day. I have concerns about adding another food stall especially as the BBQ and Prawn and Oyster tent bring in two of the highest incomes on fair day.

Do any P&C members feel there is anything else that would contribute to the success of the fair?

TRANSITION TO SCHOOL

HRCC has always utilised the school grounds as part of our transition to school program. We take our older children out for play with the school children during lunch times to familiarise them with the rules of the playground, where the toilets and bubblers are etc.

When I commenced teaching at HRCC the older children in our care would take weekly trips to the library for supervised visits. Last year we were asked to not continue this trip to the library as some of the books we being returned to the wrong spot. I would like to revisit this issue or suggest as an alternative that our children transitioning to school be included in the kindergarten library time. It would be a great way for our children to familiarise themselves with the environment and also encourage a love of books and reading while allowing them to

get a small taste of school life. The children would be accompanied by a HRCC teacher and would be encouraged to place books back in the in the return box.

ENROLMENTS

Such is the nature of Before and After school care and Child care our enrolments have dropped slightly this term. I would love some feedback from the P &C on how you would like to see this service enhanced. I know in the past there have been sports and special interests in ASC. Would reintroducing this entice more parents to use the service? Would NAPLAN tutoring be of interest to families? We have two trained 0-8 year teachers on staff that we could utilise without too much additional cost to the service. Does the P&C think a survey in the newsletter for how to best service the community with B&ASC be appropriate?

Lastly I just wanted to say thank you for having Nat and I attend your last meeting and letting us speak on behalf of HRCC regarding the COLA. To feel like part of the discussion was appreciated.

Kind regards

Karina

13. P&C Event Calendar
Refer to notes in the Action Item Log
14. Other business
The school are looking to implement "Get Notes" App in term 3 which will provide notes and information from the school directly to parents mobile numbers. Parents can nominate a number of phone numbers to ensure that the necessary people are notified. The cost of the app is \$5 per family. This fee will be added to the Semester 2 fees to be distributed in term 3.
15. Close of business & next meeting date - Wednesday 3 August at 6.30pm